

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
March 14, 2018**

This meeting was advertised in the Hunterdon County Democrat, and notice posted in the
Alexandria Township Municipal Offices and the Alexandria Township Website,
(www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 7:35 PM.

ROLL CALL:

PRESENT: Mayor Garay, Committeeman Pfefferle, Committeeman Kiernan, Township Attorney Dragan

ABSENT: None

ALSO PRESENT: Dale Harding, OEM Coordinator and DPW Foreman Griffith

FLAG SALUTE:

Mayor Garay led the National Anthem.

**PROCLAMATION PRESENTATION TO THE DELAWARE VALLEY REGIONAL HS
CHEERLEADING SQUAD**

Mayor Garay presented Proclamations to the 2017/2018 Delaware Valley Regional HS Cheerleading Squad and Coaches for winning the New Jersey State Championship.

RECAP OF SUPER STORM RILEY & QUINN:

- OEM Coordinator Harding indicated that JCP & L will be doing a re-cap of the storm with their representatives.
- There was 50 miles of wire that needed to be repaired within the Township. Statewide over 500,000 residents were without power, 23,000 warming stations were set-up, and over 2,000 cross-arm transformers needed to be replaced.
- OEM Coordinator Harding commended Township Administrator/Clerk Bobrowski and Mayor Garay for informing the residents of real time progress of the JCP& L crews and assisting in getting power restored to those in a timely fashion by acting as a liaison between JCP & L representatives and the residents.
- JCP& L is being questioned as to whether they followed procedures from what they learned with Super Storm Sandy.
- Communication was terrible. Residents only had to go by a computer saying when power was estimated to come back on and the times were not correct.
- The 1st goal of JCP&L during a storm like this is to get roads open and make assessments of damage. The DPW can't touch downed trees with wires until the breakers are powered down.

- The Township needs to review its Disaster Recovery Plan and have all employees be knowledgeable of the protocol for that plan.
- The Riegel Ridge Community Center is the area's warming station. A large facility is needed and health requirements must be met.
- Comm. Pfefferle questioned how in a State of Emergency does the Open Public Meeting Act work and does policies need to be changed. Better communication is needed between the Committee. OEM Coordinator Harding noted that during an emergency such as these storms he takes charge of the town and is the responsible party.
- The Township needs to adopt a form of Social Media to alert residents during an emergency. Township Administrator/Clerk Bobrowski will get copies of other town's policies for social media.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to go into Executive Session. (Time 7:57 PM.)

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

_____ A confidential or excluded matter under Federal or State Law or Court Rule.

_____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.

_____ A matter constituting an unwarranted invasion of an individual's privacy rights.

_____ Collective Bargaining Agreement or negotiation of the Agreement.

_____ Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

_____ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

_____ Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

_____ Matters falling within the attorney-client privilege.

X Personnel matters involving a specific employee or officer of the Township.
Township Committee Meetings
Tax Collector Position

_____ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to return to Public Session **(8:45 PM)**.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

The following matters were discussed in Executive Session:

- Tax Collector Position

Matter to Stay in Executive Session

TOWNSHIP COMMITTEE OVERSIGHT REPORTS:

Environmental Commission(EC)/Personnel-Mayor Garay

- Water Test kits will be sold on April 21st and Free Radon Kits will be available that day as well.
- May 5th will be stream clean-up with the Raritan Headwater Association.
- Community Day is scheduled for June 2nd
- An Emerald Ash Borer Workshop will be held at the Municipal Offices on April 10th.

DPW/Park & Rec-Comm. Kiernan

DPW Foreman Griffith read the following report:

Park Maintenance:

- Garbage and Recycling 4 Hrs.
- Repaired playground fence and re-installed snack shack trim piece 5 Hrs.
- Repaired pot holes in the gravel section, which are back 2 Hrs.
- Checked and tightened all the bolts on the playground equipment 8 Hrs.
- Fixed and reinstalled the park sign 4 Hrs. (sign needs to be replaced)
- Removed grass that was growing over the brick on the walking trail 2 Hrs.

Municipal Building:

- Installed a new fire extinguisher in the basement
- Made a post and bracket for the defibrillator (installation to follow)

Gravel Roads:

- Pothole repairs in the gravel sections **(on-going with all the wet conditions)** and yes they are back.

Pothole repairs in the asphalt throughout the Township

Snow Storms:

- Feb. 17 6" to 10"
- March 2 6" to 8" with wind, causing a lot of problems with Trees and Utilities
- March 7 10" to 14"
- March 13 1" to 2"
- Cleaned equipment and made repairs after each storm

March 2 Storm:

- Spent a lot of time re-propositioning construction cones to keep people from driving down roads that have down utilities. I don't believe people understand the severity of down wires
- Lot of clean up with trees and tree branches-more to do in the future
- Big Thanks to Mayor Michelle Garay, Clerk Michele Bobrowski, OEM Dale Harding for all their hard work during and after the storm.

Drainage pipe and inlets cover cleaning/ ditch cleaning:

- Clogged pipe on Myler and Goff Lane
- Cleaned ditch line on Creek Rd. from debris rolling down the hill
- Cleaning debris from drainage grates throughout the Twp.

Equipment Maintenance on-going**Schaaf Road:**

- Pulled 6 samples in the asphalt to determine the thickness of the asphalt and what is under the roadway. Results are 4" to 6" of asphalt and 6" of stone. Samples started at Rt. 579 and extended 3000' toward Myler Rd. approx. the half way point.

DPW Foreman Griffith will consider another free week for brush drop off due to Storms Quinn and Riley. Residents will not be charged for using a brush pass for dumpster day on March 17th.

Comm. Kiernan noted that the Park/Rec Commission had a meeting on March 13th. The following was noted:

- The walking bridge was approved.
- The proposed dog park by a Scout was not approved due to insurance regulations. The Commission felt the work was too much for the Scout and that there is not a demand for it. There are other projects that are being considered at the park. Comm. Kiernan noted that the Scout was aware of the insurance requirements and his plan met the needs of the insurance company. An Ordinance would need to be passed also. Comm. Kiernan will speak with the Scout to see if he would like to pursue the project and attend a Park/Rec Meeting to discuss further.
- Park/Rec Member Farrow was present and asked for clarification on the requisition process for payment. To date, Mr. Farrow has not received reimbursement for his out of pocket expenses associated with the basketball program. Township Administrator/Clerk Bobrowski advised Mr. Farrow that he will need to certify the games/referee costs that are submitted for reimbursement. Mr. Farrow will provide back-up documentation for the reimbursement. Moving forward items for the program can't be purchased and then request reimbursement. Items must be purchased through approved vendors or co-ops. The Township Committee upon review of receipts and supporting documentation will do a resolution to authorize reimbursement of payment to Mr. Farrow. For future reference, referees will need to fill out purchase orders and purchases are to be made through approved vendors.

Agriculture/Open Space :

Chair Evans noted the following from the March meeting:

- Alice Miller application is still open
- A meeting is scheduled for April with Stefanie Miller from the State Agriculture Development Committee. Chair Evans invited Mayor Garay to attend this meeting to assist in discussion of proposed projects for the year.

PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:

Resident Ed Mako asked what the position of Abandoned Property Officer entails. The position of Abandoned Property Officer is to determine which buildings are considered abandoned properties within the Township.

OLD BUSINESS:

- Penn East Pipeline

Environmental Commission Member Jackie Freedman noted that the pipeline was approved and that FERC has started filing for condemnation. Property owners are being served. The Hunterdon County Freeholders are challenging the eminent domain.

NEW BUSINESS:

- Ordinance 2018-001 To Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank-**2nd Reading**

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to open public comment for Ordinance 2018-001.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

There was no public comment. Comm. Pfefferle made a motion, seconded by Comm. Kiernan to close open public comment for Ordinance 2018-001.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adopt Ordinance 2018-001.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**ORDINANCE 2018-001 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by Ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Alexandria in the County of Hunterdon finds it advisable and necessary to increase its CY 2018 budget by up to three and one-half percent (3.5%) over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$20,541.05 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Alexandria shall, in accordance with this Ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$71,893.68 and that the CY 2018 municipal budget for the Township of Alexandria be approved and adopted in accordance with this Ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

- Flag at the Municipal Building

DPW Foreman Griffith looked at the cost of wiring from the barn to the flag pole as he feels this is a better alternative than solar. The flag would be illuminated all night. An electrical permit will be required. The cost to run the electric would be approximately \$1,600.00. To have the flag illuminated all night during the winter months a light will need to be on for at least 15 hours. An additional pole would need to be installed near the flag pole for the electric line and light.

Solar is a more affordable option but the flag will not be illuminated all night and the battery will not charge if the sun is not visible.

The Township Committee would like DPW Foreman Griffith to get prices on different solar options.

- Mt. Salem Road NJ DOT Grant

The NJ DOT has awarded a grant to the Township for Mt. Salem Road improvements in the amount of \$240,000.00. The Township will have 18 months to complete the project. The clock began once the grant was awarded.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to proceed with the grant for Mt. Salem Road.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

- Walking Bridge at Alexandria Park

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to authorize the replacement of the walking bridge by the DPW for an amount not to exceed \$12,500.00.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

- Abandon Property Officer

Zoning Officer Mullin has requested that either Fire Marshall Giannone or Code Enforcement be considered for the position.

- Fire Sub Code Inspector Substitute

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to appoint Neal Ruggerio as Fire Subcode while Fire Subcode Izzo is recovering from surgery. Mr. Ruggerio will paid the same hourly salary as Fire Subcode Izzo at \$ 45.73.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

- County Road 513 Intersection/Traffic Light

Mayor Garay needs to reach out to the County on this matter still. Tabled until next meeting.

- Resolution 2018-046 Tax Refund B-16, L-12.11 Pfenning

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-046.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018 -046 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY REFUND OF TAXES B-16, L-12.11**

WHEREAS, a duplicate payment in the amount of \$3,403.80 exists on record for Block 16 Lot 12.11; Assessed Owner: Pfennig, David W. & Pamela M.; and

WHEREAS, Quicken Loans made said duplicate payment and is requesting refund of same be made to the property owners;

NOW, THEREFORE, BE RESOLVED, by the Governing Body of the Township of Alexandria, County of Hunterdon, State of New Jersey that \$3,403.80 be refunded to: David and Pamela Pfennig, 4 Stone Mill Dr., Pittstown, NJ 08867.

BE IT FUTHER RESOLVED that a certified copy of this Resolution be provided to the Chief Financial Officer and Tax Collector upon adoption.

- Resolution 2018-047 Appointment of Interim Municipal Court Administrator
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-047.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018 -047 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY APPOINTMENT OF INTERIM MUNICIPAL COURT
ADMINISTRATOR
1/2/2018 to 1/2/2019**

WHEREAS, Ms. Jacqueline Signorile was hired on January 2, 2018 as the Joint Court of the Delaware Valley Municipal Court Administrator; and

WHEREAS, Ms. Signorile is currently considered an Interim Municipal Court Administrator pursuant to N.J.S.A. 2B:12-11(e) since she was hired January 2, 2018 and does not hold a municipal court administrator certificate; and;

WHEREAS, the statute allows the governing body to appoint a person as Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis, for a period not to exceed one (1) year commencing on the date of the appointment January 2, 2018; and

WHEREAS, the statute further states, "Any person so appointed may, in consultation with the judge of the municipal court, be re-appointed as a municipal court administrator, on an interim basis, for two (2) subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the certification program and needs additional time to complete that program."

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, Hunterdon County, State of New Jersey, that it hereby appointed Jacqueline Signorile as Interim Municipal Court Administrator for a one-year term commencing January 2, 2018 and ending January 2, 2019.

- Resolution 2018-048 Tax Refund B-18, L-46.02

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-048.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018 -048 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY REFUND OF TAXES B-18, L-46.02**

WHEREAS, Tax Sale Certificate #2017--003 for Block 18 Lot 46.02,
175 County Road 513, Assessed Owner: Bauman, Barbara A., was sold on
11/17/17; and

WHEREAS, certified funds have been received for redemption of said lien as of
3/14/18,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the
Township of Alexandria, County of Hunterdon, State of New Jersey, that the Chief
Financial Officer be authorized to issue a refund check in the amount of \$15,510.81 to:
US Bank GCTS – Tax Lien Svcs Group, 50 S. 16th St. Suite 2050, Philadelphia PA 19102.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to
the Tax Collector and Chief Financial Officer.

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- Resolution 2018-049 Person to Person Transfer Liquor License for the Wine Hut
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution
2018-049.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-049 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY FOR PERSON TO PERSON TRANSFER REGARDING
KKJ LIQOURS, INC.**

WHEREAS, an application has been filed for a Person-to Person Transfer of Plenary Retail Distribution License Number 1001-44-003-004, heretofore issued to KKJ Liquors, Inc. trading as The Wine Hut for premises located at 741 Frenchtown Road, Alexandria, New Jersey 08848; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license is in effect until June 30, 2018 and thereafter upon renewal;

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33;

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

NOW, THEREFORE, BE IT RESOLVED that the Alexandria Township Committee does hereby approve, effective March 14, 2018, the following:

1) the person-to-person transfer of the aforesaid Plenary Retail Distribution License to NRU Liquor, Inc. locates at 741 Frenchtown Road, Alexandria, NJ 08848; and

BE IT FURTHER RESOLVED, that the Township Clerk, Michele Bobrowski is hereby directed to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions is hereby transferred to NRU Liquor, Inc. Effective March 14, 2018".

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

- Resolution 2018-050 Salary Resolution-Office Help
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-050.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2018-050 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY TO FIX THE SALARIES OF THE VARIOUS OFFICERS AND
EMPLOYEES FOR THE YEAR 2018-**Amendment of Office Help**

Township Committeemen	\$ 4,297.74
Township Clerk	\$ 56,429.29
	\$ 217.30 Special Mtg.
Township Administrator	\$ 12,973.13
Chief Financial Officer	\$ 35,612.50
Asst. to the CFO	\$ 14,753.75
Tax Assessor	\$ 34,462.73
Tax Collector	\$ 30,637.44
Zoning Officer	\$ 9,625.75
Registrar of Vital Statistics	\$ 1,783.15
Deputy Registrar	\$ 379.84
Percolation Test Witness	Per Ordinance
Land Use Secretary	\$ 21.28 per hour
	Plus \$212.76 per meeting
Land Use Board Administrative Stipend	\$228.94 a month
Board of Health Secretary	\$ 1,484.58
Dog Warden	Per Contract
Office Cleaning	\$ 5,587.06
Emergency Mgmt.911 Coordinator	\$ 3,136.54
Deputy Emergency Mgmt. Coordinator	\$ 651.36
Office Help	\$ 10.00 to \$35.00 per hour
Public Works Personnel	Per Union Contract
Recycling Coordinator-PW	\$ 2,230.32
Recycling Coordinator -Office	\$ 2,230.32
Construction Official	\$ 51.75 per hour
Construction Sub-Code Official	\$ 45.73 per hour
Building Dept. Technical Assistant	\$ 18.79 per hour
Plumbing Sub-Code Official	\$ 51.75 per hour
Electrical Sub-Code Official	\$ 43.31 per hour
Electrical Inspector	\$ 38.36 per hour
Fire Sub-Code Official	\$ 45.73 per hour
Fire Inspector	\$ 45.73 per hour
Fire Prevention	\$ 8138.84
<u>Court Pending final agreement among Mayors</u>	
Municipal Court Judge	\$ 6,900.00
Municipal Court Administrator	\$ 50,000.00
Deputy Court Administrator	\$ 20.35
Municipal Court Prosecutor	\$ 7,748.49
Public Defender	\$ 1,454.06
Court Police Coverage	\$ 122.10 a Session/1x Month
Mileage Reimbursement	.545 per IRS publication

- Resolution 2018-051 Tax Refund B-18, L-9.06

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-051.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018 -051 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY REFUND OF TAXES B-18, L-9.06**

WHEREAS, property known as Block 18 Lot 9.06, Assessed Owner: ADTI Housing Corp., was classified as exempt as of tax year 2017; and

WHEREAS, a 2017 overpayment exists on the property in the amount of \$2,191.57 and said property owner is entitled to refund of same;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be directed to issue a refund check in the amount of \$2,191.57 to: ADTI Housing Corp., 600 First Ave., Raritan NJ 08869.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided to the Chief Financial Officer and Tax Collector.

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- Resolution 2018-052 Amendment to the 2016 Shared Services Agreement with Bethlehem and Holland Townships for the Procurement of Road Maintenance and Repair Materials

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-052.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-052 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON AND STATE OF NEW JERSEY AUTHORIZING AN AMENDMENT TO THE
2016 SHARED SERVICES AGREEMENT WITH BETHLEHEM AND HOLLAND TOWNSHIPS
FOR THE PROCUREMENT OF ROAD MAINTENANCE AND REPAIR MATERIALS**

WHEREAS, on June 8, 2016, the Township of Alexandria, together with the Townships of Bethlehem and Holland, entered into a Shared Service Agreement pursuant to N.J.S.A. 40A:65-1, et seq., the “Uniform Shared Services and Consolidation Act” in order to share engineering and administrative fees for the preparation and award of bids in connection with oil and chip contracts and procurement of road materials contracts for the years 2016, 2017 and 2018 (hereinafter the “Agreement”); and

WHEREAS, according to Section 3 of the Agreement, Holland Twp. was to serve as the Lead Municipality in 2016, with Bethlehem Twp. as the Lead Municipality in 2017 and Alexandria Twp. as the Lead Municipality in 2018; and

WHEREAS, Holland Township prepared the bid packages as the Lead Municipality in 2016; and

WHEREAS, in 2017, the contracts were extended for 12 months pursuant to a provision in the bid specifications allowing an extension up to 24 months from the date of award; accordingly, no bids were solicited in 2017; and

WHEREAS, in the progression of “taking turns”, the parties wish to amend the aforementioned Agreement by authorizing the Township of Bethlehem to serve as the Lead Municipality for the year 2018.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey as follows:

1. Alexandria Township hereby consents to and authorizes an amendment to Section 3 of the June 8, 2016 Shared Service Agreement made among itself, Bethlehem and Holland Townships for the sharing of engineering and administrative fees in connection with oil and chip contracts and procurement of road materials allowing the Township of Bethlehem to serve as the Lead Municipality for the year 2018. All other provisions of the agreement not changed by this amendment shall remain in full force and effect.

2. The Mayor, Deputy Mayor, Township Administrator/Clerk and/or Township Attorney, as may be applicable, appropriate and necessary, are authorized to prepare and execute an amendment to the aforementioned agreement in order to effectuate this Resolution.

3. The Township Clerk is directed to forward a signed and sealed copy of this Resolution to the governing bodies of Bethlehem and Holland Townships.

4. This Resolution shall take effect immediately.

- Resolution 2018-053 2018 Joint Bid Procurement of Maintenance and Repair Materials with the Townships of Alexandria, Holland, and Bethlehem

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-053.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

RESOLUTION 2018-053 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY FOR 2018 JOINT BID PROCUREMENT OF MAINTENANCE AND REPAIR MATERIALS WITH THE TOWNSHIPS OF ALEXANDRIA, HOLLAND AND BETHLEHEM

WHEREAS, the Township of Alexandria is party to a shared service agreement with the Townships of Bethlehem and Holland for engineering and administrative fees in connection with the procurement of road maintenance and materials contracts; and

WHEREAS, the Township of Bethlehem, acting as lead agency through its municipal engineer Van Cleef Engineering Associates has solicited and obtained a joint bid for the procurement of maintenance and repair materials on behalf of the aforementioned municipalities for the year 2018; and

WHEREAS, Alexandria Township understands that bids from two bidders were received and opened on February 21, 2018 and found acceptable by the Bethlehem Township attorney, as well as the Bethlehem Township Engineer who also serves as the Township Engineer for Alexandria; and

WHEREAS, the Township Engineer has provided a summary of the bids together with a recommendation of award to the Township Committee dated March 7, 2018 with respect to the lowest responsible bidders, taking into consideration the mileage adjustment factor for FOB items (ie. those that must be picked up by Alexandria Township trucks); and

WHEREAS, per the bid specifications, the contract period will be for twelve (12) months after the date of award with a provision for an additional twelve (12) month extension at the sole discretion of the governing body;

WHEREAS, the Alexandria Township Committee has reviewed the recommendation of award from its municipal engineer and agrees with same.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, that contracts be awarded in response to the 2018 joint bid for maintenance and repair materials to the following parties, in the amounts and at the prices listed below (references are to the Bid Summary attached hereto):

1. H & K Group, Inc. (referred to in the Engineer's Summary as Haines & Kibblehouse, a/k/a Warren Materials):

Item #6: 600 tons of Hot Mix Asphalt, Mix I-5, Surface Course (FOB), at the Unit Price Bid of \$52.85 per ton;

Item #7b: 600 tons of Hot Mix Asphalt, Mix I-5, Surface Course (FDS), at the Unit Price Bid of \$62.85 per ton;

Item #8: 300 tons of Hot Mix Asphalt, Mix I-2, Base Course (FOB), at the Unit Bid Price of \$48.00 per ton;

Item #9b: 200 tons of Hot Mix Asphalt, Mix I-2, Base Course (FDS), at the Unit Bid Price of \$58.00 per ton;

Item #15b: 400 tons of 3/4" Clean Crushed Stone (FDS), at the Unit Bid Price of \$17.78 per ton;

Item #18b: 200 tons of Rip Rap, R4 -6" to 8" clean (FDS), at the Unit Bid Price of \$23.00 per ton;

2. Stavola Construction Materials, Inc.:

Item #10: 100 tons of Densely Graded Aggregate (DGA) (FOB), at the Unit Price Bid of \$10.50 per ton

Item #11b: 800 tons of Densely Graded Aggregate (DGA) (FDS), at the Unit Bid Price of \$15.75 per ton

Item #13a: 100 tons of 2 ½" Quarry Process/Road Blend (FDS), at the Unit Bid Price of \$15.75 per ton

Item #14: 100 tons of 3/4" Clean Crushed Stone (FOB), at the Unit Price Bid of \$13.50 per ton.

Item #17b: 400 tons of Screenings (FDS), at the Unit Price Bid of
\$14.75 per ton

BE IT FURTHER RESOLVED that the Township Committee awards the above contracts for a period of twelve (12) months from the date of award, with the ability to extend them for an additional twelve (12) month period, subject to the Township's sole discretion in accordance with the bid specifications.

BE IT FURTHER RESOLVED that the Township Engineer, Township Clerk and Township Attorney, as may be applicable, are authorized to finalize the contracts and notices of award and to administer same, and that the Mayor and/or Deputy Mayor are authorized to enter into said contracts on behalf of the Township Committee.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

- Resolution 2018-054 Amending Resolution 2017-097 Authorizing Release Performance Guarantee (Roadway/Site Improvements) for Kiser Enterprises, LLC (Pondview Estates) B-10, L-17

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-054.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION # 2018 – 054 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY AMENDING RESOLUTION #2017-097
AUTHORIZING RELEASE PERFORMANCE GUARANTEE (ROADWAY/SITE
IMPROVEMENTS) FOR KISER ENTERPRISES, LLC (POND VIEW ESTATES), BLOCK 10, LOT**

17

WHEREAS, the Alexandria Township Committee ("Township"), on November 8, 2017, adopted Resolution #2017-097 authorizing the release of a performance guarantees posted by Kiser Enterprises, LLC ("Developer") with the Township in the total amount of \$99,905.94, which guarantees consisted of \$9,990.59 in cash and \$89,915.35 which was included in an Amendment to Standby Letter of Credit #SI20011 issued by Skylands Bank on September 25, 2008 in the face amount of \$95,688.74, to guarantee the installation of certain roadway and site improvements in conjunction with the development approval obtained by Developer for Block 10, Lot 17 in the Township ("Pond View Estates"); and

WHEREAS, release of the aforementioned performance guarantees was conditioned upon the Developer posting a two (2) year maintenance guarantee calculated at 15% of the original construction cost estimate of \$182,135.25 per N.J.S.A. 40:55D-53a(2) of the Municipal Land Use Law, as recommended by the Township Engineer in his letter to the Township dated October 6, 2017. In accordance with this calculation, the maintenance guarantee required to be posted by the Developer was \$27,320.29, including a minimum of \$2,732.03 in cash.

WHEREAS, prior to the release of the aforementioned performance guarantees, the Developer was required to pay all outstanding engineering, escrow, inspection and legal fees, if any, in full; and

WHEREAS, after the above-referenced Resolution #2017-097 was adopted, the Developer posted with the Township Irrevocable Standby Letter of Credit #174102001 issued by Fulton Bank of New Jersey in the amount of \$24,588.26 in satisfaction of the non-cash portion of the maintenance guarantee requirements; this was accepted by the Township at its regular meeting held on December 13, 2017; and

WHEREAS, in satisfaction of the cash portion of the maintenance guarantee requirements, Developer requested the Township to retain \$2,732.03 from the cash portion of the performance guarantees held in escrow by the Township and release the remaining balance to the Developer; and

WHEREAS, Developer has further agreed that any other engineering fees, escrows and inspections should also be subtracted from the remaining cash portion of the performance guarantee; and

WHEREAS, after subtraction for outstanding engineering fees, \$750 to be held in escrow for future engineering inspections, and application of the maintenance cash portion of \$2,732.03, there remains in Developer's performance guarantee cash account the amount of \$5,056.83, including accrued interest, as of March 13, 2018.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, on this 14th day of March, 2018 as follows:

1. Resolution # 2017-097 is hereby amended with respect to the amount of the cash portion of the performance guarantee to be returned to the Developer. Specifically, \$5,056.83 of the cash performance guarantee originally posted with the Township in connection with the road and site improvements is authorized to be released to the Developer. The Township shall retain in Developer's escrow account the sum of \$2,732.03 representing the cash portion of the maintenance guarantee and the additional amount of \$750 for future engineering and inspection fees. In the event the

amount apportioned for engineering and inspection fees shall fall at or below \$100.00, Developer shall replenish the account upon notice by the Township.

2. All other aspects of Resolution #2017-097 not specifically amended by this Resolution shall remain in full force and effect except that the Township acknowledges that the condition requiring the Developer to post a two (2) year maintenance guarantee has since been satisfied with the posting of Irrevocably Standby Letter of Credit #172102001 issued by Fulton Bank of New Jersey and the cash amount of \$2,732.03.

3. Authorization is given to the Township Administrator/Clerk to forward copies of this Resolution approving these released amounts to the applicant.

4. This Resolution shall take effect immediately.

-
- Resolution 2018-055 Amending the Professional Contract Service Award Amount to Van Cleef Engineering Associates

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-055.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-055 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AMENDING PROFESSIONAL CONTRACT SERVICE AWARD
AMOUNT TO
VAN CLEEF ENGINEERING ASSOCIATES**

WHEREAS, on January 3, 2018 the Alexandria Township Committee appointed Thomas Decker, PE,PP,CME of Van Cleef Engineering Associates for a one year appointment from January 1, 2018 to December 31, 2018; and

WHEREAS, on January 24, 2018 the Alexandria Township Committee approved a budgeted amount not to exceed of \$15,000.00 in account number 01-201-21-165-020 for services to be rendered by Township Professional Thomas Decker, PE, PP, CME of Van Cleef Engineering Associates, Inc., 32 Brower Lane, Hillsborough, NJ 08844 for Township Engineering services

WHEREAS, the Township has received a proposal in the amount of \$16,000 from Van Cleef Engineering to prepare plans in relation to a NJ DOT Grant the Township was awarded for Mt. Salem Road.

WHEREAS, the proposal received exceeds the allotted \$15,000.00 that the Alexandria Township Committee determined per Resolution 2018-017 on January 24, 2018.

NOW THEREFORE, BE IT RESOLVED by the Township of Alexandria as follows:

1. Resolution 2018-017 is amended to revise the “not to exceed number” and the Alexandria Township Chief Financial Officer shall certify that that the amount of, not to exceed \$25,000.00 set by the Township Committee that amount is available in an account numbered **01-201-21-165-020** as of March 14, 2018, and is sufficient to cover the cost of the contract awarded herein.
2. Sufficient funds will be made available in the 2018 Municipal Budget of the Township of Alexandria as required by N.J.A.C. 5:30-4, et. seq.

- Resolution 2018-056 2018 Temporary Emergency Appropriation # 2
Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve Resolution 2018-056.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-056 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY FOR 2017 APPROPRIATIONS TRANSFERS-6th TRANSFER**

WHEREAS, various 2017 bills have been presented for payment this year, which bills represent obligations of the fiscal year 2017 and were not covered by order number and/or recorded at the time of transfers between the 2017 Budget in the last two months of 2017; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the closed of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2018 Budget Appropriation Reserves as follows:

	<u>FROM</u>	<u>TO</u>
Employee Group Insurance	\$2,000.00	
Municipal Website	3,500.00	
Building & Grounds OE		1,500.00
Municipal Clerk OE		1,500.00
Road Maintenance OE		2,500.00
Total	5,500.00	5,500.00

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
	X	Kiernan	X			
X		Pfefferle	X			
		Garay	X			

ENGINEER'S REPORT:

The Township Committee reviewed the following report prepared by Twp. Engineer Decker:

Meetings Attended:

February 15, 2018

Land Use Board Meeting – Attendance not needed

Municipal Projects:

Park footbridge replacement

Building permits for the footbridge have been issued. Construction to commence in early Spring 2018 as weather permits.

Schoolhouse Road

Potential widening road from 18 feet to 22 feet and installation of stormwater collection system. NJDEP permits required as project is within the 300' riparian zone with potential wetlands. VCEA to prepare engineering budget for 2018

2018 Municipal Aid

Mount Salem Road received \$240,000 in grant money from NJDOT for 2018. We will prepare a budget proposal for the anticipated survey and engineering expenses.

Active Site/Subdivision Construction Projects

Sky Manor Airpark

Copies of the latest subdivision plans and reports have been obtained from the Township files. Performance bond assignment change is under Attorney review.

Active & Prospective Board Applications

Hemingway Estates

Applicant is seeking release of his performance guaranty. Township Staff is resolving accounting of escrow and status of remaining guaranty. Resolution compliance review letter issued on January 13, 2018. Deed descriptions to be revised prior to filing.

Cole Subdivision

Miscellaneous

NJDEP Stormwater Management

Our office is preparing a memorandum regarding the additional educational points, record keeping and facilities maintenance reporting.

Underground Fire Tank

We understand that the fire tank is no longer proposed.

CRS Rating System

Research requirements for Alexandria to enter FEMA's Community Rating System (CRS) program.

Tax Map Revisions

We received additional files from Mott MacDonald the week of March 5th and are currently reviewing for tax map revisions.

Sign Ordinance Revisions

VCEA to prepare draft changes to Sign Ordinance per Land Use Board request.

Potential 2018 Road Projects

A cost estimate was prepared and provided to Glen Griffith for potential road improvement projects in 2018 including: Melita Road, Farmhouse Road, Oak Lane, Alexandria Road, Manor Way and Schaaf Road.

2018 Maintenance & Repair Materials Bid

Under the tri-municipal agreement, Bethlehem Township opened bids on February 21st for the 2018 annual materials contracts. A letter recommending award was submitted to the committee on March 7, 2018

APPROVAL OF MINUTES:

- January 24, 2018 Special Twp. Committee Meeting
- January 24, 2018 Executive Meeting
- February 14, 2018 Budget Meeting Minutes
- February 14, 2018 Executive Session
- February 21, 2018 Special Twp. Committee Meeting
- February 21, 2018 Executive Session
- February 28, 2018 Executive Session
- February 28, 2018 Special Twp. Committee Meeting

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the above meeting minutes.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

BILL LIST:

Tabled to allow the Township Committee to review further. Will discuss after Executive Session.

PUBLIC COMMENT ON GENERAL MATTERS:

None

CORRESPONDENCE/ANNOUNCEMENTS:

- Alexandria Township will be providing electronic recycling to its residents in 2018. On the 3rd Saturday in May and the 3rd Saturday in October residents can bring TV's and computers for disposal.
- JCP & L will be holding Public Hearings for a rate increase to the Energy Efficiency Program Rider Rate from a credit of \$0.0007 per therm to \$0.0020 per therm effective January 1, 2018. The proposed change in the Rider Rate will increase the monthly bill of a typical resident customer using 100 therms from \$97.56 to \$97.83, an increase of 0.3%. The public hearing dates are:
Tuesday, March 13, 2018 at 4:30 PM and 5:30 PM, Liberty Hall Corporate Center, 1085 Morris Avenue, Union, NJ 07083
and
Thursday, March 15, 2018 at 4:30 PM and 5:30 PM, Hunterdon County Complex, Route 12, Building # 1, Flemington, NJ 08822

- Effective immediately the following changes have been made by the New Jersey Department of Community Affairs in relation to building permits. The following permits are no longer required as of March 5, 2018:
 - 1.) Roof Replacement to a one and two family ***detached*** home;
 - 2.) Siding replacement for a one and two family dwelling ***except*** replacement with polypropylene siding material;
 - 3.) Installation of insulation: Fiberglass or cellulose only. *Spray foam requires a permit;*
 - 4.) The replacement of plumbing fixtures-like for like with no piping changes;
 - 5.) Installation of a burglar/security system in a one and two family dwelling;
 - 6.) Electric permit for the installation of a plug-in landscape irrigation system under 30 volts at a one and two family dwelling;
 - 7.) Sheds 200 sq. ft. or less and 10 feet or less in height. No gas, water, oil, or sewer connections. Electric permit is required. Zoning permit is still required.
- Hunterdon County will be holding a Computer and Television collection day at the Hunterdon County Route 12 Complex (Library) on Saturday, April 14, 2018 from 9:00 AM to 1:00 PM. Limit 10 per household. No a/c units, dehumidifiers, refrigerators, propane tanks.
- A Free Emerald Ash Borer Workshop will be held on Tuesday, April 10, 2018 from 7:00 PM to 7:30 PM at the Alexandria Township Municipal Building for area residents. The workshop is being presented by Thomas Sheppard, Chief Park Naturalist, Hunterdon County Division of Parks/Recreation and being sponsored by the Alexandria Township Environmental Commission.

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to go into Executive Session. (Time 9:52PM.)

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

- ☐ A confidential or excluded matter under Federal or State Law or Court Rule.
- ☐ A matter involving information that may impair the Township's rights to receive funds from the United States Government.
- ☐ A matter constituting an unwarranted invasion of an individual's privacy rights.
- ☐ Collective Bargaining Agreement or negotiation of the Agreement.

- ☒ Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

Mt. Laurel Housing

- ☐ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

- ☒ Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

Township Auditor

Delaware River Tubing

Joint Court

Penn East Pipeline Co. LLC v. Kroese, et. al.

- ☒ Matters falling within the attorney-client privilege.

NJ Clown Farm

Subordination of Mortgage/Luca

- ☒ Personnel matters involving a specific employee or officer of the Township.
Township Committee Meetings

Tax Collector Position

- ☐ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
 4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
 6. This Resolution shall take effect immediately.
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Comm. Kiernan made a motion, seconded by Comm. Pfefferle to return to Public Session **(10:25 PM)**.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Township Administrator/Clerk Bobrowski will contact former Twp. Engineer O'Brien to see if he has contact information for Toll Brothers regarding the Alexandria Estates Development. Toll Brothers had offered the Township \$25,000.00 towards repair of the roads and inlets in that development.

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to move forward with the Subordination of Mortgage Request for Luca.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Bill List:

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to approve the bill list for March 14, 2018.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approved Resolution 2018-057.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2018-057 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY FOR 2018 TEMPORARY EMERGENCY APPROPRIATION**

WHEREAS, N.J.S. 40:A4-20 provides that a Temporary Emergency Appropriation may be passed after the 31st day of the fiscal year, and

WHEREAS, it is required that any amounts expended from the appropriations contained in this resolution be included in the budget as adopted under the correct headings, and

WHEREAS, the appropriations funded in this resolution represent roughly one half or 50% of the 2017 adopted appropriation unless noted by an asterisk, (Pension payments, debt payments, and insurance payments may exceed 50% as these expenses must be paid in full by due dates.)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, in the County of Hunterdon, State of New Jersey, that the following Temporary Emergency Appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

<u>Account Description:</u>	<u>Amount</u>
Mayor and Council: S&W	6,381.00
Mayor and Council: OE	1,500.00
Municipal Clerk: S&W	27,730.00
Administration: S&W	6,375.00
Municipal Clerk: OE	10,000.00
MUNICIPAL WEB SITE	3,000.00
Financial Admin: S&W	22,620.00
Financial Admin: OE	11,225.00
Audit Services: OE	14,500.00
Rev Admin (Tax Col.): S&W	15,050.00
Rev Admin (Tax Col.): OE	3,500.00
Tax Assessment: S&W	17,000.00
Tax Assessment: OE	1,000.00
Legal Serv (Lgl Dept): OE	44,000.00
Agricultural Commission	250.00
Historical Commission OE	250.00
Engineering Services: OE	36,500.00
Planning Board: S&W	3,825.00
Planning Board: OE	3,750.00
Zoning Board of Adj.: S&W	3,500.00
Zoning Board of Adj: OE	750.00
Construction Official (BUILDING DEPT)	42,500.00
Construction Official: OE	10,000.00
Zoning Officer: S&W	4,730.00
Zoning Officer: OE	250.00
General Liability Insurance OE	65,000.00
Worker Compensation Insurance	30,000.00
Employee Group Insurance	100,500.00
HEALTH INS O/S CAPS	.00
MEDICAL W PAYMENTS	13,000.00
Unemployment Insurance	2,500.00

COAH	.00
Emergency Management: S&W	1,862.00
Emergency Management: OE	50.00
Aid to Volunteer Fire Companies	.00
Fire Hydrants	440.00
Contrib to First Aid Org	.00
FIRE PREVENTION S&W	4,000.00
FIRE PREVENTION O/E	50.00
Munic. Prosecutor's Office: S&W	3,808.00
Road Maintenance: S&W	215,000.00
Road Maintenance: OE	60,000.00
Snow Removal	25,000.00
Solid Waste Collection(Recycling): S&W	4,000.00
Solid Waste Collection: OE	15,000.00
Buildings and Grounds: S&W	2,755.00
Buildings and Grounds: OE	625.00
Pub Health (Bd of Health): S&W	1836.00
Pub Health (Bd of Health): OE	1000.00
Environmental Commission: OE	900.00
Celebration of Public Events OE	1,000.00
Electricity	6,750.00
Street Lighting	2,250.00
Telephone	3,650.00
Diesel, Gasoline, Propane Fuel	15,000.00
Pension	74,455.00
SOCIAL SECURITY	31,606.00
DCRP EMPLOYER SHARE	750.00

Municipal Court: S&W	25,000.00
Municipal Court: OE	7,650.00
Public Defender Salaries and Wages	715.00
SHARE OF HEALTH INSURANCE	8,750.00

Total Temporary Emergency Appropriation:

Bond Debt Service	1,025,088.00
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Capital Improvement Fund	.00
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BOND PRINCIPAL	.00
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INTEREST ON BONDS	40,000.00
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Note Interest	.00
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Total 2018 Temporary Emergency Appropriation:	1,065,088.00
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The following matters were discussed in Executive Session:

- Delaware River Tubing

A court date of April 11th has been assigned by Flemington Court for outstanding zoning violations issued in 2015. Twp. Eng. Decker provided an updated report for the Township Committee to review. Twp. Atty. Dragan will contact Twp. Eng. Decker to get his permission to release the report to Zoning Officer Mullin.

- Mt. Laurel Housing

Two ordinances were received so far from Twp. Planner Banisch. Two additional ordinances need to be prepared prior to the special meeting scheduled for March 21st. All four ordinances will be introduced for 1st reading and then deferred to the Land Use Board for review and approval.

- Clown Farm

A court date of March 28th has been set for violations issued in October. The mediation deadline has passed.

- Township Auditor

Twp. Atty. Dragan noted that all the RFP's received for Auditor were complete.

- Subordination of Mortgage/Luca

Township Committee reviewed correspondence provided by Quicken Loans. Township will need to be provided a copy of the title agreement to ensure that the Township is listed first.

- Penn East Pipeline Co. LLC. V. Kroese, et. al

Twp. Committee has been named a party in the above lawsuit due to an easement agreement. Atty. Tim Duggan is representing various municipalities that have been served by Penn East. The deadline to answer the complaint is March 30th. Twp. Atty. Dragan will contact Atty. Duggan for additional information on his services.

MOTION TO ADJOURN

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adjourn.

Roll Call: Aye: Garay, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 10:26 PM.

Respectfully Submitted:

Michele Bobrowski, RMC

Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of March 14, 2018 and certify that said Minutes were approved unanimously by the Township Committee on the 17th day of April 2018.

Michelle Garay, Mayor

Dated: _____